



Consultancy Ref No: 62/BCI/SOUTH/23-24

RFP FOR CONSULTANCY SERVICES WWF-PAKISTAN

SUBJECT:

“Developing training material for the hazards of highly hazardous pesticides and capacity building of project staff on Integrated Pest Management (IPM) practices and alternate pest control methods.”

Application Submission:

Interested consultants should submit the Proposal on **Application Form Available Online** or can access through following Link:

<https://forms.gle/qazomXoWh7FSWcL29>

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1) INTRODUCTION & BACKGROUND

Contract type: Consultancy and Services
Duration of assignment: 90 Days
Type: Firm

Background of Project & Assignment:

WWF-Pakistan, supported financially by Better Cotton/GIF, is currently spearheading a significant project on Better Cotton in Punjab province focusing on enhancing the capacity of farmers to adopt the Better Cotton Standard System (BCSS). The primary goal is to extend comprehensive training to cotton farmers, emphasizing the adoption of efficient Cotton farming techniques. This includes the implementation of integrated pest management practices that aims to comprehensively assess the ramifications of highly hazardous pesticides (HHPs) by calculation of toxic loads in project areas. The project focuses on IPM strategies to foster more effective pest control and enhance the overall well-being of natural ecosystems. By advocating for reduced reliance on highly hazardous pesticides, promoting viable alternatives to HHPs, and ultimately striving for a reduced toxic load on the cotton crop, the project seeks to usher in a sustainable and ecologically responsible approach to cotton cultivation. Moreover, Project also focusing on the efficient utilization of water resources, the enhancement of soil health, the promotion of Biodiversity, and the mitigation of social issues such as Fundamental Principles and Rights at the Workplace (FPRW), encompassing concerns related to child labor, occupational health, and women's empowerment.

Highly Hazardous Pesticides (HHPs) are pesticides that are associated with significant health and environmental risks. Reducing the total toxicity of pesticides applied to crops and ultimately eliminating the use of HHPs is integral to protecting the health of farmers, workers and farming communities, while also conserving the environment. One method to achieve this is to prohibit or restrict access to certain types of pesticides based on their toxicity to human health and the environment in the context of an IPM strategy. Better Cotton's approach also recognizes and addresses the trade-offs involved with phasing out pesticides, particularly if no viable alternatives are available.

2) GENERAL CONDITIONS

- 1) The WWF-PAKISTAN reserves the right to reject or accept any proposal. The WWF-PAKISTAN reserves the right to proceed with the implementation of any Service, in whole or in part, as described in the Proposal.
- 2) The WWF-PAKISTAN reserves the right to engage in discussions with any BIDDER to clarify responses or discuss certain issues with regards to the proposal or services requested. The WWF-PAKISTAN has no obligation to notify the other BIDDERS of the discussions, clarifications, or other information provided by a BIDDER. Any additional information required for preparation of the BID shall be distributed to all participants at the same time.
- 3) The WWF-PAKISTAN reserves the right to award the proposal based on experience, qualification, completion date, service cost and other criteria, and not necessarily the lowest cost.
- 4) Based on the RFP BID the WWF-PAKISTAN is entitled to change/replace or omit any clause/part of the preliminary defined scope of services of the proposal. The WWF-PAKISTAN shall conduct negotiations with WWF to achieve the full compliance to the requirements.
- 5) The WWF-PAKISTAN reserves the right in the event the successful CONSULTANT fails to comply with the terms and conditions as listed, to cancel this contract and award it to another CONSULTANT without penalty or action against the WWF-PAKISTAN. The RFP does not constitute an agreement or order.
- 6) The RFP is not a binding agreement between the parties, submission of a proposal or response by a proponent is voluntary.
- 7) By submitting a bid, the BIDDER is deemed to have acknowledged all of the undertakings, specifications, terms and conditions, **WWF Fraud and Corruption Prevention and Investigation Policy and WWF's Environment Social & Safeguard for consultant agreement** and to be bound by them if the BID is accepted. All expenses incurred by the Bidder in

connection with the preparation of its proposal are to be borne by the RFP participant, and the WWF-PAKISTAN shall not incur any obligation whatsoever toward the Bidder regardless of whether such bid is accepted or rejected.

3) PURPOSE

a. Objective of the Consultancy:

The objectives of this assignment are:

Develop training material for field staff and farmers to reduce negative impacts of highly hazardous pesticides as well as capacity building of project staff on Integrated Pest Management (IPM) practices and alternate pest control methods.

b. Specific Tasks:

1) Development of training material

- Develop training material highlighting the negative impacts of pesticides to the environment and take steps to reduce these impacts by avoiding and phasing out use of highly hazardous pesticides keeping in view The Better Cotton High Environmental Hazard list.

2) Capacity building of Project staff to develop a strategy for pest management that is aligned with Better Cotton IPM principles which explains over all approach for improving IPM understanding of the project staff.

3) Develop and publish a research paper by using project data regarding use of Highly Hazardous Pesticides (HHPs)

4) Deliverables

The following deliverables will be submitted by the consultant for completion of the project

Sr. No	Deliverables	Timelines
1	Development of training material regarding Highly Hazardous Pesticides (HHPs) and their alternatives	Submit within 75 days after signing the agreement
2	Conduct 04 trainings of the project staff (01 in each project district) for developing IPM strategy using local practices	Submit training reports within 75 days after signing the agreement
3	Submission of research paper for publication	Submit within 90 days after signing the agreement

5) REQUIREMENTS

Consultant/Consultancy Firm team should possess the following qualifications as expertise:

- A Master's degree in Agriculture Entomology from a recognized university, with a comprehensive grasp of chemical toxicity, pesticides, and Integrated Pest Management (IPM).
- Minimum of 5 years of experience working on Integrated Pest Management (IPM), Highly Hazardous Pesticides (HHPs), and chemical pesticides within the agricultural sector.
- Strong knowledge and comprehension of concepts and methodologies related to IPM-based solutions in agriculture.

6) CORRESPONDENCE & SUBMISSION OF PROPOSAL

1. Interested consultants should submit the Proposal on **Application Form Available Online** or can access through following Link:

<https://forms.gle/qazomXoWh7FSWcL29>

2. Any Queries can only be send through Email by attention to the Following:

To: Faiza khan (fakhan@wwf.org.pk)

Cc: Muzzammil Ahmed (mahmed@wwf.org.pk)

The RFP submission deadline mentioned on WWF-Website.

3. Any information and responses to enquiries will be made in writing and distributed by email to allproponents. Enquiries after the foregoing deadline will not receive a response.

7) FORMAT OF THE PROPOSAL

The BID submitted by the participant must be structured as per the below provided instructions:

- 1) **Application Form available at WWF-Website** - General information about the Bidder covering,qualification and experience, CV and all related Information.
- 2) **Experience:**
 - a) **Description of the complete projects:** the list and general information about the complete projects, description of the role in the project, other accomplishments of the Consultant.
- 3) **Proposal outlining scope consultancy service-** Description of scope and working process, stages, deliverables, exclusions, conditions;
- 4) **Provide template of already complete similar type of reports-** the WWF-PAKISTAN may request additionally;
- 5) **Service Provision Timeline** – Provide Detailed Work Plan as per Deliverable and TORs.
- 6) **Financial Proposal-** the prices shall be provided in Pak Rs, the total price shall include all costs related to service provision including applicable taxes.

Note:

Templates of all Information is provided on Application form available at WWF-Website. Any Additional Information related to the RFP can be attached along with application Form.

8) FINANCIAL PROPOSAL

The proposed prices shall be provided in PKR, the total price shall include all costs related to service provision including all Direct and Indirect taxes, Travel, Boarding & Lodging shall be based on actual receipt up to max Ceiling (If Any).

The consultant will submit the cost of the assignment in a lump sum, including all applicable taxes according to the Government of Pakistan and the Government of Punjab

The Payment Term: shall be defined by the contract to be concluded between WWF -Pakistan and the consultant.

9) EVALUATION PROCESS

Applicant's proposal shall be evaluated based on Quality and Cost Based Selection (QCBS) method. Under QCBS both technical and financial proposals shall be evaluated as per following criteria against a maximum score of 100 points.

A) Technical Proposal (70%)

- Detailed workplan
- Expression of interest (EOI)
- Company's Profile
- Detailed methodology

B) Financial Proposal (30%)

- Detailed financial proposal which should be inclusive of all applicable taxes and out of pocket expenses. The financial proposal should follow a breakdown structure i.e., specifying cost(s) to each head and subhead
- Company's registration certificate
- NTN detail(s)
- Any legal or technical certification required for the task
- Audited Accounts Report (if available) of last FY

Note: Late/ incomplete submissions will not be accepted. Only three (03) top-ranked firms will be included in the comparative process

10) DOCUMENTATION AND CONFIDENTIALITY

All documents completed based on requirements of the present RFP shall be the property of the WWF-Pakistan, and shall not without the consent of the WWF-Pakistan be used, reproduced or made available to third parties beyond what is necessary in respect of the fulfilment of the Project. All documents issued and information given to the BIDDER shall be treated as confidential.

11) BUDGET

Total Budget for this activity inclusive of all taxes and Out of Pocket expenses are PKR **2,360,000/-**